

## **AUSTIN PUBLIC LIBRARY BOARD MEETING**

**December 10, 2018; 4:15 p.m.**

Board Chair Julie Schramek called the regular meeting of the Austin Public Library Board to order at 4:15 p.m., on Monday, December 10, 2018, at the Austin Public Library.

**PRESENT:** Julie Schramek, Nathan Annis, Melissa Bonorden, Jodi Krueger,  
Alex Mayfield, Stephanie Postma

**ALSO PRESENT:** Julie Clinefelter, Sara Steinhoff, Janet Anderson

**ABSENT:** Ojoye Akane, Mariana Camarena, Barry Irish (all with notice)

### **AGENDA:**

Julie Schramek requested a closed session be added at the end of the agenda, for the Personnel Committee to present its recommendations for the annual review of the library director. Stephanie Postma moved to approve the agenda as revised; Melissa Bonorden seconded. Motion carried.

### **MINUTES:**

A motion was made by Melissa Bonorden, seconded by Alex Mayfield, to approve the September 10, 2018, meeting minutes as presented. Carried.

### **EXPENSES AND FINANCE REPORTS:**

A motion was made by Alex Mayfield, seconded by Nathan Annis to approve the August, September and October 2018 expenditures. Carried unanimously by roll-call vote.

### **COMMITTEE REPORTS/MEETINGS:**

Personnel Committee Chair Julie Schramek advised the committee would present its recommendations for the annual review of the library director in the closed session of the meeting.

### **POLICY REVIEW:**

Julie Clinefelter advised there were no proposed changes for the policies scheduled for review.

Melissa Bonorden moved to approve the *Policy on In-House Use of The Saint John's Bible and the Out-of-Library Use of The Saint John's Bible* as presented; Stephanie Postma seconded. Motion carried.

Jodi Krueger moved to approve the *Checkout Policy* as presented; Melissa Bonorden seconded. Motion carried.

Jodi Krueger moved to approve the *Policy on Outside Sales, Solicitation and Petitioning* as presented. The motion was seconded by Alex Mayfield. Motion carried.

Director Clinefelter proposed a new policy-review rotation schedule beginning in 2019, in which policies that do not tend to change from year to year be reviewed on a two-year cycle, rather than annually. The board members agreed and were provided with the review schedule for 2019.

### **OPERATIONAL REPORT:**

Julie Clinefelter provided a written operational report to the board and highlighted the following:

#### **Staffing/Staff Development**

Julie Clinefelter provided a summary of the events and programs from the staff in-service day on Tuesday, December 4. She also noted she and two other staff had attended a working on "The Role of Libraries in Advancing Racial Equity," which dovetailed with her networking and community-relations efforts.

### **Networking/Community**

Julie advised she and Adult Services Librarian Courtney Wyant attended the Human Rights Commission meeting in November, and discussed collaborating on programming efforts for 2019, which will center on building equity, inclusion and community in Austin. She noted tentative plans for next year include a Latino-focused book group, special activities for Fourth Avenue Fest on June 12, 2019, and a vetted program regarding refugee stories. She reported the activities are already starting with the current exhibit on the east wall of the library, featuring photographs by William Taufic, titled "One Austin, One America."

### **Programming & Grants**

In addition to the plans for 2019 programs and events focusing on equity and community-building, Julie noted the Mystery Room program, set up by Youth Services Library Jess Lind, would be up and running again for the last part of December.

Julie also noted the Hormel Foundation has approved the library's grant request for \$45,000 to fund wifi hotspot data fees for 2019.

### **Facilities**

Julie reported roof repairs have been completed. She also noted she is reviewing preliminary remodel proposals from Library Consulting and will contact members of the Building & Grounds Committee to discuss the proposals.

**SELCO REPORT:** None.

### **OTHER BUSINESS:**

Board Chair Julie Schramek noted Barry Irish's term as a board member would end this month, and the board recognized his many years of service.

**CITIZEN COMMENTS:** None.

### **BOARD COMMENTS:**

It was noted this was also Janet Anderson's final meeting as liaison from the City Council. Board members expressed appreciation for her work with the City and in other community efforts.

### **REPORT OF PERSONNEL COMMITTEE ON ANNUAL REVIEW OF LIBRARY DIRECTOR:**

A motion was made by Jodi Krueger, seconded by Alex Mayfield, to go to a closed session for discussion of the director's review. Motion carried.

A motion was made by Stephanie Postma, seconded by Nathan Annis, to reopen the meeting. Motion carried.

Alex Mayfield moved to approve the annual review of the library director, Julie Clinefelter; Nathan Annis seconded. Motion carried.

**ADJOURNMENT:** Stephanie Postma moved to adjourn at 5:05 p.m., Melissa Bonorden seconded. Motion carried.

Respectfully submitted,  
Sara Steinhoff, Recording Secretary

**NEXT BOARD MEETING - Monday, January 14, 2019, 4:15 p.m.**