

## **AUSTIN PUBLIC LIBRARY BOARD MEETING**

**November 12, 2019; 4:30 p.m.**

Board Chair Alex Mayfield called the regular meeting of the Austin Public Library Board to order at 4:30 p.m., on Tuesday, November 12, 2019, at the Austin Public Library.

**PRESENT:** Alex Mayfield, Janet Anderson, Nitaya Jandragholica, Jodi Krueger, Stephanie Postma, Julie Schramek

**ALSO PRESENT:** Rose McCarthy, Julie Clinefelter, Sara Steinhoff

**ABSENT:** Ojoye Akane, Melissa Bonorden, Mariana Camarena

**AGENDA:** Janet Anderson moved to approve the agenda; Stephanie Postma seconded. Motion carried.

### **RECOGNITION OF BOARD MEMBER JULIE SCHRAMEK:**

Board Chair Alex Mayfield recognized Julie Schramek for her three terms of service as a library board member and a past president of the board. Director Clinefelter presented Julie with a letter of thanks on behalf of the library and the board, and noted two new additions to the library's collection would include plaques in honor of Julie Schramek.

### **MINUTES:**

A motion was made by Stephanie Postma, seconded by Jodi Krueger, to approve the October 15, 2019, meeting minutes as presented. Carried.

### **EXPENSES AND FINANCE REPORTS:**

The board reviewed the October 2019 Check Register and Budget Report. A motion was made by Stephanie Postma and seconded by Julie Schramek, to approve the expenditures from October 2019. Motion carried by unanimous roll-call vote.

### **COMMITTEE REPORTS:**

Alex Mayfield stated the Personnel Committee is completing its work on the annual review of the Library Director and will present to the library board on the same at the December meeting.

### **OPERATIONAL REPORT:**

Julie Clinefelter provided a written operational report to the board, making particular note of the following items:

Julie reported that over fifty people attended the library's "All Are Welcome" workshop on October 25, at the Hormel Historic Home, and the event – presented by the Government Alliance for Advancing Racial Equity - was well-received and covered by local media. She reminded board members of the upcoming three-part documentary viewing and discussion events on *Race: The Power of an Illusion* on November 12, December 10 and a date in January 2020. Clinefelter noted she had also participated in a community conversation hosted by the Austin Human Rights Commission and hoped to do a similar event at the library in the future, possibly adding a Spanish-language session.

Janet Anderson inquired as to the Pillars of the Library project. Julie Clinefelter reported this is still in the works, and she will be discussing the next steps with the Floral Club in early 2020.

Director Clinefelter advised she is working with the librarians on a new collection development plan, as well as on the overall program planning process, assuring alignment of programs for all groups and interests, and a standard programming evaluation process or tool. In addition, she noted library staff members are working on physical shifting of some areas of the materials collection to maximize efficient and effective use of shelving, and to assure ease of use by patrons.

Julie also reported the library's sale shelf, where donated items and weeded collection items are available for sale, is in the process of being moved from the back corner of the library to shelving installed in the front hallway. She noted the process of reworking the front area of the library (following the recent changes to the materials return process), will include addition of the new donation box, but that will take place after patrons have been given some time to adjust to the moving of the inside return location.

Clinefelter concluded her report by advising the board she will present an update on the Strategic Plan at the December meeting.

**SELCO REPORT:**

Rose McCarthy advised she had attended the SELCO board meeting in October, which had included passing the budget for 2020, discussion of the technology policy and revision of wording in the service agreements with the member libraries. She noted the new service agreements have a five-year term and will be reviewed annually by a regional committee.

**OTHER BUSINESS:**

Janet Anderson made note of the *Our Austin, Our America* exhibit on display in the library's large meeting room through December and encouraged everyone to visit.

**CITIZEN COMMENTS:**     None

**BOARD COMMENTS:**

Stephanie Postma advised she is unable to attend the December board meeting.

**ADJOURNMENT:**

Julie Schramek moved to adjourn at 5:05 p.m.; Jodi Krueger seconded. Motion carried.

Respectfully submitted,  
Sara Steinhoff, Recording Secretary

**NEXT BOARD MEETING - Tuesday, December 9, 2019, 4:30 p.m.**